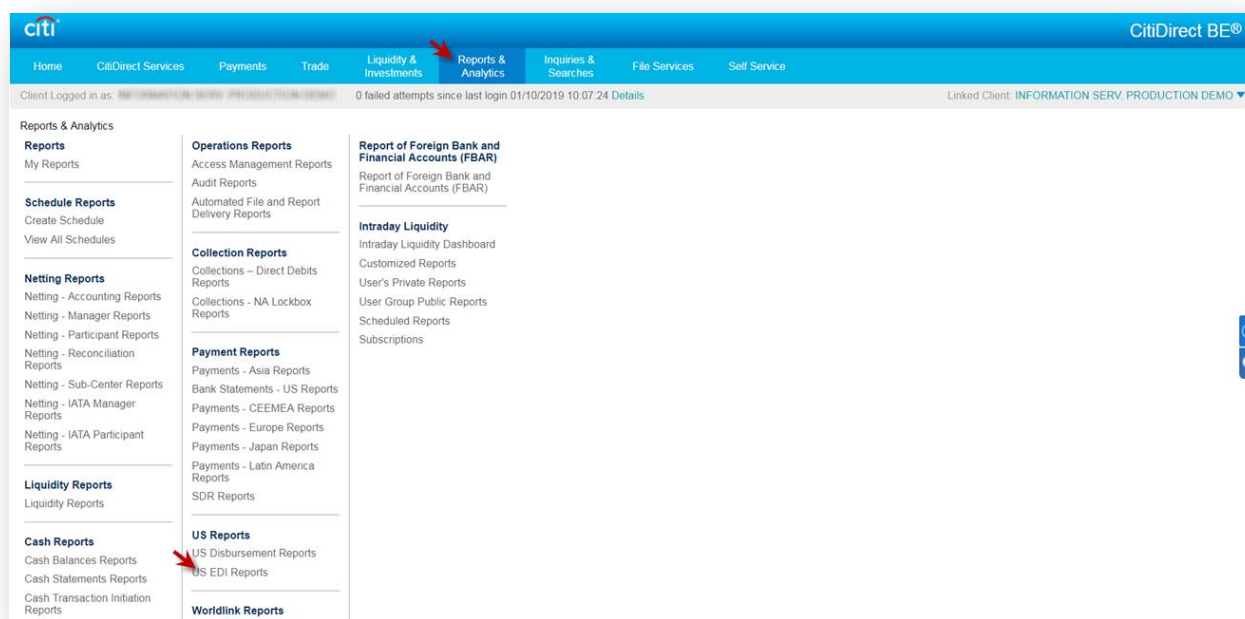


CitiDirect BE[®] US EDI Report Guide

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Running a US EDI Report



- Click [Reports and Analytics](#)
- Click [US EDI Reports](#)

Client Logged in as: [User] 0 failed attempts since last login 01/10/2019 10:07:24 Details Linked Client: INFORMATION SERV. PRODUCTION DEMO

Reports & Analytics • US Reports • US EDI Reports

Hide Applied Search Criteria

Report Category: US EDI Reports Report Type: All Reports

Start New Search

Generate Reports View Available Reports

Search Results - Generate Reports (1 - 4 of 4)

	Report Name	Base Report Name	Scheduled Report	Last Run Date/Time	Report Type	Report Category
☐	EDI Report Details	US Electronic Data Interchange Detail Report	N		Private	US EDI Reports
☒	US Electronic Data Interchange Detail Report	US Electronic Data Interchange Detail Report	N		Private	US EDI Reports
☐	US Electronic Data Interchange Summary Report	US Electronic Data Interchange Summary Report	N		Private	US EDI Reports
☐	US Enhanced Electronic Data Interchange Report	US Enhanced Electronic Data Interchange Report	N		Private	US EDI Reports

Run Delete

★ = Favorite

- Put a check mark in the box next to the report you wish to run
- Click the Run button

Client Logged in as: [User] 0 failed attempts since last login 01/10/2019 10:07:24 Details Linked Client: INFORMATION SERV. PRODUCTION DEMO

Reports & Analytics • US Reports • US EDI Reports

Hide Applied Search Criteria

Report Category: US EDI Reports Report Type: All Reports

Start New Search

Generate Reports View Available Reports

Search Results - View Available Reports (1 - 1 of 1)

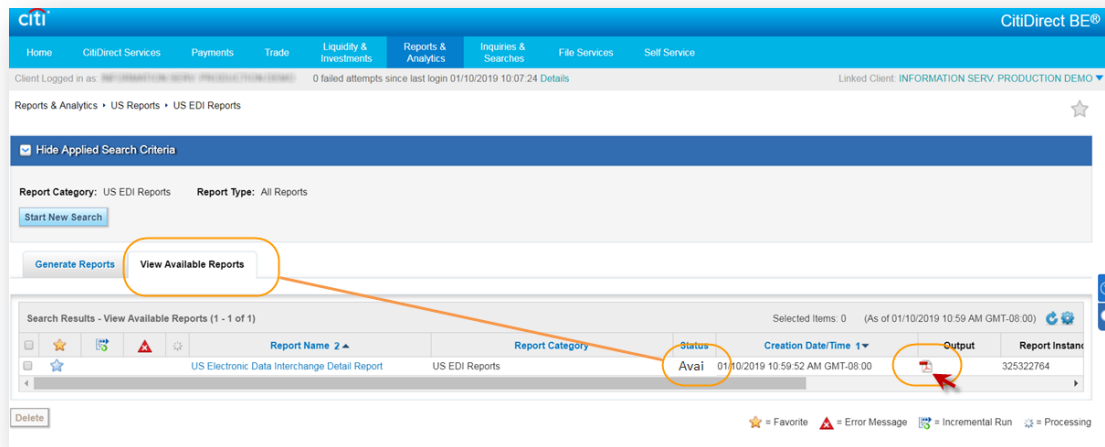
	Report Name	Report Category	Status	Creation Date/Time	Output	Report Instance
☒	US Electronic Data Interchange Detail Report	US EDI Reports	Running	01/10/2019 10:59:39 AM GMT-08:00		325322764

Delete

★ = Favorite ▲ = Error Message 🔄 = Incremental Run ⚙️ = Processing

- Wait for the Running status change to an Available status within the View Available Reports tab

Viewing a US EDI Report



- Open the report by clicking on the output icon when the report status changes to Available

Note: If the report does not open automatically, your internet browser may require you to take action to successfully open the report

CitiDirect® Online Banking

US Enhanced Electronic Data Interchange Report

Client CitiDirect ID
Company Name
Address

REMITTANCE INFORMATION REPORT

===== PAYMENT INFORMATION =====

ORIGINATOR NAME	CONTACT:	TEL: NOT AVAILABLE
ORIGINATOR ID:	PAYMENT THROUGH:	ACCOUNT:
PAYMENT AMOUNT: 3,993.58	BANK NAME: CITIBANK N.A.	EFFECTIVE DATE: 07/12/12
PAYMENT TYPE: ADC: ACH DEMAND CREDIT		

===== REFERENCE INFORMATION =====

TN :

===== REMITTANCE INFORMATION =====

NAME/	DISCOUNTS/	ADJ	DATE	DETAILED REFERENCE INFORMATION
DOCUMENT AMOUNT	AMOUNT PAID	ADJUSTMENTS	CODE	

PR :

3,993.58	3,993.58	0.00		ZZ : UNKNOWN
				ZZF: NTE*NOT USED

===== TOTALS =====

PAYMENT AMOUNT:	3,993.58	NUMBER OF PAYMENTS:	1
CURRENCY:	USD	NUMBER OF INVOICES:	1

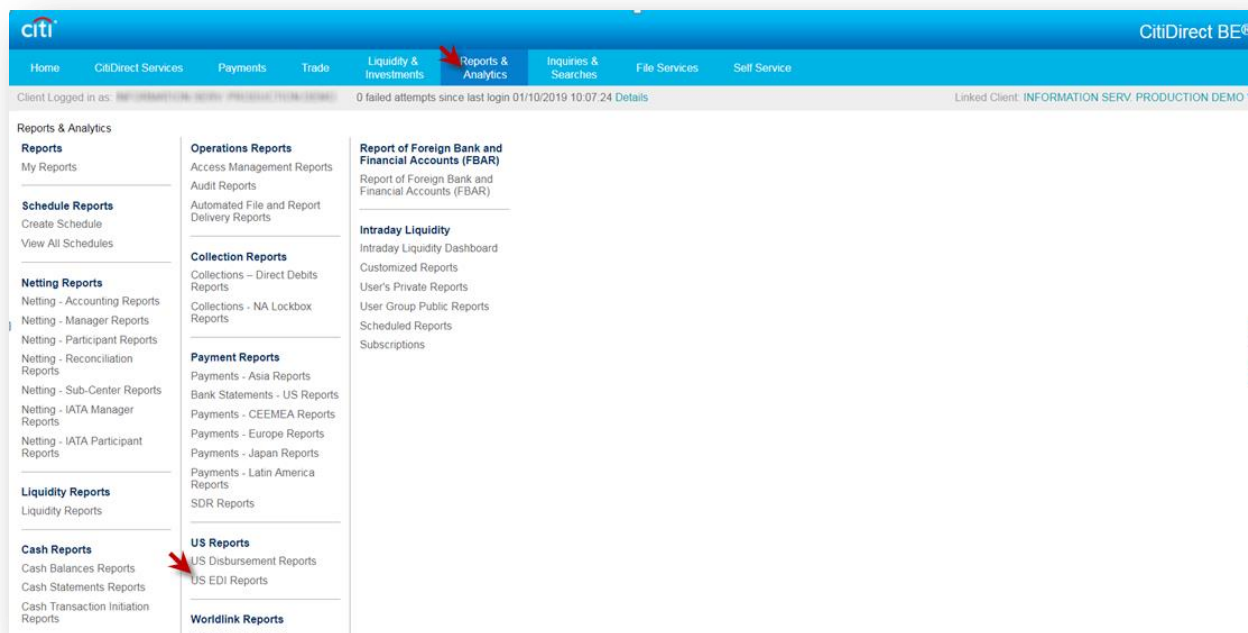
REFERENCE CODES:

TN : TRANSACTION REFERENCE NUMBER	PR : PAYER
ZZ : MUTUALLY DEFINED	

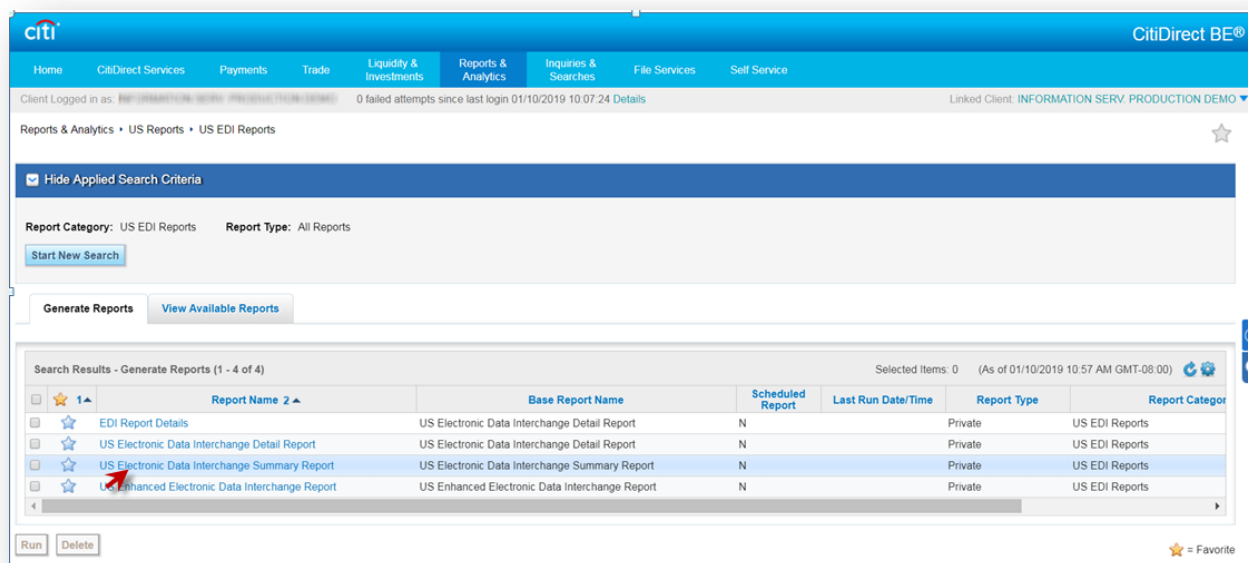
THIS REPORT IS PROVIDED SOLELY FOR INFORMATION PURPOSES BY EDI OPERATIONS AT CITIBANK N.A.

Report Date 2012/11/22 08:43:05 (EST) 1 of 72

Editing (Customizing) a US EDI Report



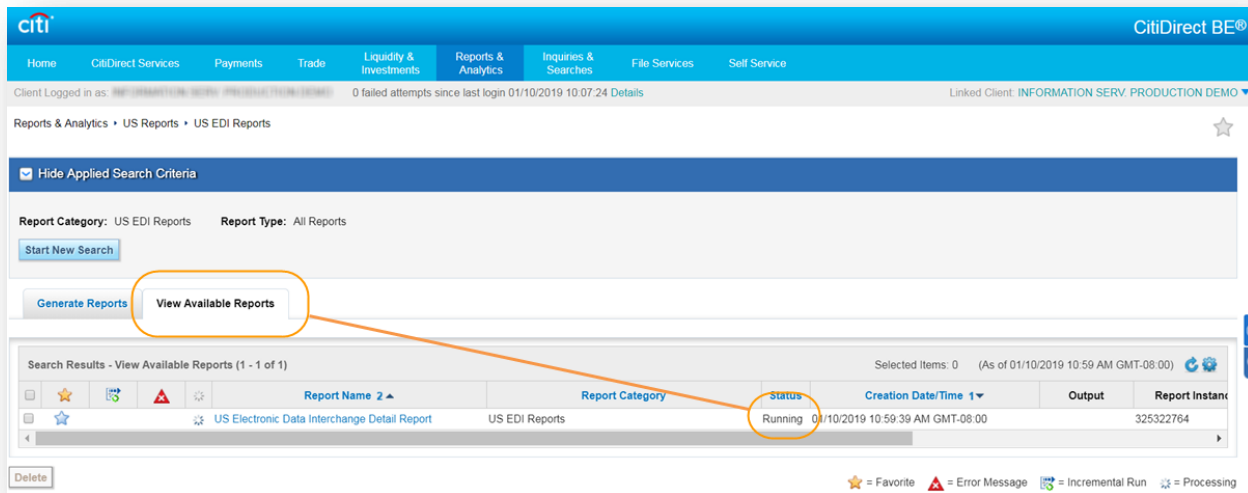
- Click Reports and Analytics
- Click US EDI Reports



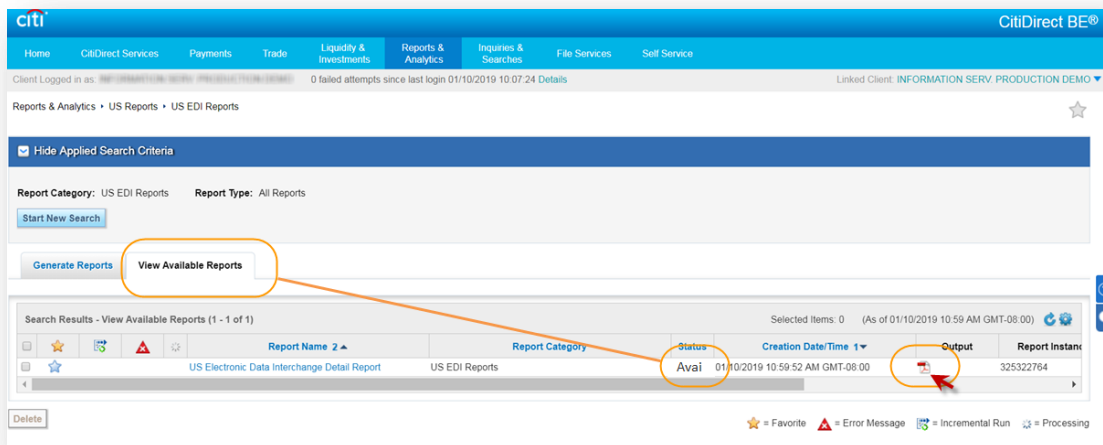
- Click the hyperlinked name of the report you wish to edit

- Edit any/all fields on the customization screen
- Click the Run button to run the report one time with the new editing changes
- Click the Save & Run button to save the changes made and to run the report now
- Click the Save button to Save the changes made, but not run the report
- Click the Schedule button to schedule the report to be delivered to an email box (See note for additional details about scheduling reports)
- Click the Reset to Defaults button to set all of the customized fields back to their default settings

Note- Please see the report scheduling guide to learn how to schedule reports to an email box



- Wait for the Running status to change to an Available status within the View Available Reports tab



- Open the report by clicking on the output icon when the report status changes to the Available status

**US Enhanced Electronic Data Interchange Report**Client CitiDirect ID
Company Name
Address

REMITTANCE INFORMATION REPORT

```
===== PAYMENT INFORMATION =====
ORIGINATOR NAME                                CONTACT:                                TEL: NOT AVAILABLE
ORIGINATOR ID:                                PAYMENT THROUGH:                        ACCOUNT:
PAYMENT AMOUNT:          3,993.58              BANK NAME: CITIBANK N.A.                EFFECTIVE DATE: 07/12/12
PAYMENT TYPE: ADC: ACH DEMAND CREDIT
```

```
===== REFERENCE INFORMATION =====
TN :
===== REMITTANCE INFORMATION =====
NAME/ | DISCOUNTS/ | ADJ | |
DOCUMENT AMOUNT | AMOUNT PAID | ADJUSTMENTS | CODE | DATE | DETAILED REFERENCE INFORMATION
=====
PR :
    3,993.58 | 3,993.58 | 0.00 | | | ZZ : UNKNOWN
    | | | | | ZZF: NTE*NOT USED
    | | | | |
```

```
===== TOTALS =====
PAYMENT AMOUNT:          3,993.58          NUMBER OF PAYMENTS:          1
CURRENCY:                USD              NUMBER OF INVOICES:          1
=====
```

```
-----
REFERENCE CODES:
TN : TRANSACTION REFERENCE NUMBER          PR : PAYER
ZZ : MUTUALLY DEFINED
```

THIS REPORT IS PROVIDED SOLELY FOR INFORMATION PURPOSES BY EDI OPERATIONS AT CITIBANK N.A.

Report Date 2012/11/22 06:43:05 (EST)

1 of 72

Assistance

Need help with running or editing a report? Please contact the CitiDirect BE Help Desk at 1-888-201-1809 for assistance using CitiDirect BE